

ORTON ACADEMY

BOARD OF DIRECTORS MEETING

Minutes

July 5, 2023

5:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/81747566659?pwd=aFZGOTIDdIRvb210ajBDSXljMlIjUT09>

5:00 Meeting Call to Order

- Welcome
 - The Board welcomed both Dan Snowberger and Jenny Wilson to the Board
- Roll Call/Introduction of Guests
 - Present: Anne Boris, Ted Harvey, Jenny Wilson, Dan Snowberger
 - Intro to guests: Cindy Kanuch, Shannon Gossard, Jane Cummings, Andy Franko, Alisa Morse
- Approval of Minutes (June): Ted Harvey made motion to approve, Jenny Wilson seconded, all approved

5:00 Orton Academy Principal's Report – Cindy Kanuch

- Enrollment Update
 - Actual enrolled is about 131
- Marketing Update
 - Online information sessions in May had 3 families each, one in June had one family.
 - Tours halted during summer due to construction in the building.
- Staffing Update
 - Openings for 2023-2024 SY
 - Special Educator (1 position) – still searching
 - CALP or CALT (2 positions) – still searching
 - MS Math Teacher (1 position) – one candidate was offered the position, waiting to hear
 - Elem Math Teacher (1 position) – interviewed one candidate today and offered the position

- Cindy to expand the search, post nationally and make hiring a high priority.
 - Cindy to look into CALT training for teachers through Orton
 - Filled positions for 2023-2024 SY
 - Special Educator (1 position)
 - Reading Interventionist (1 position)
- Building Updates
 - New windows are being installed
 - Waiting to send next water samples

5:15 Finance Committee Update

- Closing of fiscal year will take time to finalize.
 - Estimated to have a net revenue for the current fiscal year
- Budget for next year is ready. Once financials for 2022-2023 SY is finalized and student count is estimated for 2023-2024 SY, Cindy can start looking at purchasing needs and wish list items for the 2023-2024 school year.

5:25 Grant Committee Update

- Daniels Fund – no update
- First grant committee is scheduled for next week and ongoing meetings will be the Thursday prior to Board meetings.
- Jenny in contact with Joanna Lindstrom who may be a resource for grant sourcing and grant writing

5:30 SAC Update

- Meet next week to make plans for next school year and recruiting more parents.

5:35 MEG Update

- Website – The website is ready to launch, waiting on the domain password from individual. Anne to reach out to get the domain password.
- Board members to send in bio and photos for website.
- MEG is transitioning new employees

- Andy is still Orton's contact for administrative and Board support
- Hired a new accountant – Doug
- Shannon will still be primary contact for financials.
- D11 charter application – Cindy will work on updating the application by July 14th. Application draft to be reviewed by Board in August. Charter application is due Sept 1st.
- Cindy's annual review to be completed – Andy is happy to coach through the process. Anne will work with Andy.

5:45 Public Comments

- none

5:50 Old Business - none

New Business

- Student Handbook
 - Cindy to work with Andy and Dan to review.
 - Additional Board meeting will be added to approve the Handbook.

6:00 Meeting Adjourned