

ORTON ACADEMY

BOARD OF DIRECTORS MEETING

AGENDA – MINUTES

December 6, 2022

5:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/81747566659?pwd=aFZGOTIDdlRvb210ajBDSXljMlljUT09>

5:00 Meeting Call to Order

- Welcome
- Roll Call/Introduction of Guests
- Approval of Minutes Motion – Ted Harvey, Second – Bruce

5:00 Orton Academy Principal's Report – Cindy Kanuch

- Enrollment Update
 - Lost one student this month for better learning environment for them
 - Holding steady with enrollment
- Attendance Update
 - Student attendance has been lower due to medical (respiratory illness)
- Snow Days/Remote Learning
 - Cindy will be creating a team to determine weather updates and respond to inclement weather situations (despite D11 calling)
 - Mark Carlson and Alisa Morse husband will support Cindy
 - School wants autonomy to make decisions best for Orton Academy
 - 4 Snow days built in the schedule (flexibility)
- Marketing Update
 - Met with Anne Boris about Marketing as well as PROWL Committee (great ideas/enthusiastic)
 - Mission – Leverage the success of Orton and develop some messaging for a Spring Campaign (Website, social media)
 - Already 28 students signed up for next year
- Grants
 - Zarlengo – Met with representative of the organization
 - Hope to get something from them, Not going to be the total amount but very promising.
 - Will be hearing from them soon.
- Staffing Update

- Interviewing a Math Teacher this week (great resume)
- Professional Development
 - Completed PD, Curriculum Mapping
 - Filled out Map on what Standards and Common Assessments will measure students' performance vs Standards
 - Data analysis in January
 - Made possible because of the early releases
 - Exploring Google Classroom for the future
 - MOY Assessment are being completed
- Technology Update
 - Cindy picked up the Smart Boards
 - Works on any surface
 - Tablets are updated but IT guy said it's not worth working on them, too old and slow
- Building Update
 - Door at the end of the hallway will be turned around over Christmas and installed.
 - January will be totally secure school with door access
 - Heaters are cleaned and fixed
- BOCES Update
 - Great site visit today
 - D49 Rep, D20 Literacy coordinator and Assistant Sup for D49 were visiting
 - Overall positive experience

5:15 Discussion Items

- Finance Committee Update
 - Financial Review for October Financials
 - Received back the draft audit and board will have that this week
 - 25k net revenue, have received 30% revenue funding
 - Draft Audit
 - Nothing in the audit that was surprising
 - Increased overall fund balance by \$195,000
 - No cash flow issues this year
 - Clean Audit
 - Will have one hard copy for the school
 - *Will need to update to the website Financial Transparency
- Nomination Committee Update
 - Ted and Bruce Update – No new updates
 - Need to do it sooner than later
 - Want to finalize in the Spring so we have a full board for the 2023-2024 school year

- Anne asks for next steps so announcements can be made to the Orton Community, include rough dates
- Wants something to be sent to the community in early January, Include in the newsletter
- Policy Update – Anne is working on it, will get with Andy Franko

5:20 X8Global Update

- Orton Supports
 - Will support Marketing Push for 2023
 - X8Global will provide extra Specials classes in the 2023-2024 school year
 - Gym is in use
 - More routine schedule in Spring with Chelsea Johnson and Mark Carlson

5:25 Action items

- Add Mark Carlson as signer for Payroll
- Can possibly use a reverse wire with MINGA and USBank
- Cindy and Eric Dinnel can go to the bank and meet with business banker.
- Motion – Ted, Second – Bruce

5:45 Public Comments – NONE

5:50 Old Business

New Business – Thursday December 15th, 1:45PM – All School Christmas Party, Friday December 16th Staff Christmas Lunch at noon

6:00 Meeting Adjourned